

# **Kennedale Private Lessons Program**

## **Guidelines for Participation**

### **Participation**

Although optional, participation in the private lesson program is encouraged and available to all students. Those who elect not to participate in private lessons will not be penalized in grading, chair placement, or band assignment.

### **Enrollment**

- Enrollment in the private lesson program is on a voluntary basis
- Student enrollment is a full year commitment
- Termination of lessons by the student/parent, private instructor, or band director will be accomplished by a written notice to the student/parent or teacher, as well as the Private Lesson Coordinator
- Questions concerning lesson dates and times, or number of lessons to be taught should be directed to your student's private instructor

### **Student Responsibility to the Private Teacher**

- Prepare all assignments for each lesson
- Give 24 hour advance notice if missing a lesson to avoid paying for it
- Be respectful to the teacher at all times
- Supply materials required by instructor

### **Private Teachers Responsibility to the Student**

- Be respectful to students and guardians
- Provide a quality lesson which will contribute to the musical growth and development of the student
- Dress appropriately for each lesson
- Notify supervising director and all students at least 24 hours in advance when missing a lesson. You may do this by phone, but I would also email or text for documentation purposes
- Keep a record of lessons taught and payments received. Directors will not be able to support claims that you have not documented.

## **Lessons and Payment**

- Lessons are to be taught in 30 minute time slots
- We recommend seeing all students once a week
- Lesson price is \$20 per lesson
- Payments are to be made directly to the lesson teacher, not Kennedale ISD or the Kennedale Band Boosters
- Receipt books or other proof of payments should be kept and given to parents
- It is up to the lesson teacher to decide if you will pay a month in advance or on a weekly basis

## **Scheduling Lessons**

Lesson teachers will contact parents/guardians as soon as possible in order to finalize a schedule. Once each schedule is set, the teacher will send a copy of the schedule to the private lesson coordinator.

Lessons will be held after school on Monday, Tuesday, and Thursday at the high school. They will be held after school on Wednesdays at the Junior High.

If you have any questions, please direct them to the private lesson coordinator.

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